

Resolution No. \_\_\_\_\_ of 2025

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION DECLARING MISCELLANEOUS EQUIPMENT FROM  
VARIOUS OFFICES AS SURPLUS SO IT MAY BE DISPOSED OF  
AND/OR DISCARDED**

**WHEREAS**, the Town Supervisor's Office has asked that the following items be declared surplus so that they may be disposed of and/or discarded

- One (1) Nexlink Computer
- One (1) Nexlink Server Tower

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby authorizes that miscellaneous equipment from various offices be declared surplus and disposed of and/or discarded, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward copies of this Resolution to the Accountant I.

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Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				

**RESOLUTION RESCHEDULING THE MAY 27<sup>TH</sup> TOWN BOARD MEETING TO MAY  
28<sup>TH</sup>**

**WHEREAS**, there is a conflict in scheduling with the May 27<sup>th</sup> Town Board Meeting due to Grievance Day; and

**WHEREAS**, Grievance Day will be held on a normally scheduled Town Board meeting date, May 27<sup>th</sup>, 2025 and the Assessor and Board of Assessment Review have requested the used of the Board Room for the grievance meetings; now therefore

**BE IT RESOLVED** that the meeting of May 27<sup>th</sup>, 2025 at the Town Hall is rescheduled to Wednesday, May 28<sup>th</sup>, 2025 at the same location and time; and

**BE IT FINALLY RESOLVED** that the Town Clerk provide copies of this resolution to Town Department Heads the Town's legal newspaper.



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By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY  
REPORT OF THE SUPERVISOR FOR APRIL 2025**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for April 2025 to the Town Supervisor on April 1, 2025,

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for April 2025 on May 2, 2025,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for April 2025, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

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## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: May 13, 2025

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Acceptance of the recommendation from the Planning Board and authorizing the first partial release of funds (Release #1) from the Letter of Credit for site improvements Creekwood Townhome Project – Phase 2, in the total amount of \$61,160.89**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Director of Planning and Development (hereinafter referred to as Director), a draft resolution recommending the Town Board accept the above referenced partial release of funds (Release #1) from the Letter of Credit for approved site improvements within the Creekwood Townhome Project – Phase 2, located along Pintail Crossing, in the total amount of \$61,160.89; and

**WHEREAS**, the Town Construction Inspector, Town Engineer and Town Department Heads have all reviewed and accepted the quantities and unit prices identified in the Applicant’s Engineer’s Letter of Credit Estimate; and

**WHEREAS**, the above referenced Town Officials have all signed the attached Appendix Forms G-1.1 [Letter of Credit/Surety – Partial Release Form, dated 4/30/25] and G-2.0 [Letter of Credit Release, dated 4/30/25]; and

**WHEREAS**, the Town Clerk has verified the total amount contained in the filed Letter of Credit agrees with the amount being requested to be released; and

**WHEREAS**, with this first partial release of funds there will be a remaining balance in this Letter of Credit of \$576,238.11.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby authorizes the first partial release of funds from the above referenced Letter of Credit, in the total amount of \$61,160.89.

**BE IT FURTHER REQUESTED** that the Town Board does hereby authorize the Town Supervisor to sign and date Appendix Form G-2.0.

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct the Town Clerk to provide certified copies of this resolution to: Creekwood Extension, LLC, 21 Crossbow Drive, Penfield, New York 14526; and to Matthew Tomlinson, Project Manager, Marathon Engineering, 39 Cascade Drive, Rochester, New York 14614.

**BE IT FINALLY RESOLVED** that the Town Clerk is hereby directed to provide electronic copies of this resolution to the Town Planning Board Chairperson; the Town Highway and Parks Superintendent; the Town Water and Sewer Superintendent; the Town Code Enforcement Officer; the Town Construction Inspector; the Town Engineer; the Town Director of Planning & Development; and John Robortella, Clerk of the Planning Board.





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Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION TO APPROVE PLATE TAMPER FOR EXCAVATOR**

**WHEREAS,** The Water and Sewer Superintendent has identified the need for a Plate Tamper for the Excavator, and

**WHEREAS,** The Water and Sewer Superintendent has one quote from the manufacturers' representative, Monroe Tractor in the amount of \$4057.18, now

**THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Farmington authorizes The Water and Sewer Superintendent to purchase said Plate Tamper at a delivered cost of \$4057.18 from Monroe Tractor, for small equipment SW1-8340.20 and SS8130.20, and

**BE IT FURTHER RESOLVED,** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Account I.



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Roll Call Vote

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By \_\_\_\_\_

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Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION TO APPROVE PLUG VALVE REPLACEMENT FOR DIGESTER NEW  
HEAT EXCHANGER**

**WHEREAS,** The Water and Sewer Superintendent has identified the need for Plug Valve Replacement for Digester/Isolation valves for new heat exchanger, and

**WHEREAS,** The Water and Sewer Superintendent has received 2 (Two) Quotes, one from DeZurik in the amount of \$5040.00 and one from Core & Main in the amount of \$4190.00, now

**THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Farmington authorizes The Water and Sewer Superintendent to purchase said Plug Valve and connections at a delivered cost of \$4190.00 from Core & Main, and

**BE IT FURTHER RESOLVED,** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Account I.



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Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casals</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

05/13/2025

**TOWN BOARD AUTHORIZES HIGHWAY PARKS SUPERINTENDENT TO PURCHASE PLAYGROUND EQUIPMENT AND RUBBER MULCH FOR FARBROOK PARK UNDER OMNIA CONTRACTS #2017001134 and #10-04**

**WHEREAS**, the Farmbrook Park playground equipment needs to be replaced and the cost has been included in the 2025 Budget; and

**WHEREAS**, the Highway/Parks Superintendent received quotes from GameTime PT11922 Prime Time Swoosh (\$49,404.25) via Omnia Pricing Contract #2017001134 and Rubber Recycle Color Mulch (\$8,780.00) via Omnia Pricing Contract #10-04, now therefore it be

**RESOLVED**, that the Town Board authorizes Town Supervisor to sign the attached 2 (two) agreements to be purchased via Omnia Contracts and to be purchase from Parks Playground A-7110.4VLT (\$58,184.25) at a cost not to exceed \$59,000.00, and be it further

**RESOLVED**, that the Town Clerk forward the originals with signatures copies of this Resolution to the Highway/Parks Department and Accountant I.



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### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: May 13, 2025

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Designating Lead Agency Status, under the provisions of article 8 of the New York State Environmental Conservation Law, Part 617, State Environmental Quality Review (SEQR) Regulations, for the Town of Farmington Wastewater Treatment Plant - 2025 Rehab Project, designating Lead Agency Status, directing the preparation of Parts 2 and 3 of the Full Environmental Assessment Forms for the Town Board's review and acceptance, and directing the preparation of a draft resolution for the Town Board's review and acceptance for making a determination of significance thereon.**

**WHEREAS** the Town of Farmington Town Board (hereinafter referred to as Board) did on Tuesday, April 8, 2025, classify the above referenced Action as being a Type I Action, subject to a coordinated review with Involved and Interested Agencies under the provisions of Parts 617.4 and 617.5 of 6 NYCRR, a part of Article 8 of the New York State Environmental Conservation Law (ECL); and

**WHEREAS** the Board did establish and conducted a coordinated review with Involved and Interested Agencies, and a public review and comment period upon said Action which began on Wednesday, April 9, 2025, and ended at noon on Friday, May 9, 2025; and

**WHEREAS** the Board did on Tuesday, April 8, 2025, declare its intent to be designated Lead Agency, at its meeting on Tuesday, May 13, 2025, for making the required Determination of Significance upon the above referenced Action; and

**WHEREAS** the Board tonight did receive testimony from the Town's Director of Planning and Development attesting to the above referenced coordinated review and 30-day public comment period being completed upon the above referenced Action.

**NOW, THEREFORE, BE IT RESOLVED** that there are no other Involved Agencies [New York State Department of Environmental Conservation, U.S. Army Corps of Engineers, Town of Farmington Water & Sewer Superintendent, New York State Environmental Facilities Corporation and the U.S. Department of Interior] objecting to the Board being designated as the Lead Agency in accordance with the provisions of Part 617.6 of the above referenced provisions of the ECL; and

**BE IT FURTHER RESOLVED** that the Board does hereby designate itself as the Lead Agency for making the required Findings and a Determination of Significance in accordance with the provisions of Part 617.7 of the above referenced ECL.

**BE IT FURTHER RESOLVED** that the Board does hereby instruct the Town Director of Planning and Development and the Town Engineers, MRB Group, D.P.C., to prepare drafts of Parts 2 and 3 of the Full Environmental Assessment Form, and a draft resolution of findings and a determination of significance for the Board's review and acceptance at their May 28, 2025, meeting.

**BE IT FINALLY RESOLVED** that certified copies of this resolution are to be provided in electronic format to the identified Involved Agencies, the Town Director of Planning and Development and the Town Engineers, MRB Group, D.P.C..

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Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: May 13, 2025

**RESOLUTION ACKNOWLEDGING THE ADDITION OF NEW MEMBERS TO THE  
FARMINGTON VOLUNTEER FIRE ASSOCIATION**

**WHEREAS, Collin O'Malley and Timothy Stryker** recently became an active members of the Farmington Volunteer Fire Association, therefore be it

**RESOLVED,** that the Farmington Town Board acknowledges and approves of the new memberships, and further be it

**RESOLVED,** that a certified copy of this resolution be sent to the Farmington Volunteer Fire Association, PO Box 25117, Farmington, NY 14425, for their records and to Collin O'Malley, 1310 Courtney Drive, Victor, NY 14564, and to Timothy Stryker, 4485 Latting Road, Canandaigua, NY 14424.

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Supervisor <b>Peter Ingalsbe</b>				
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Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION TO AWARD THE CONTRACT FOR THE CRANBERRY DRIVE ROAD  
RECONSTRUCTION AND WATERMAIN REPLACEMENT**

**WHEREAS**, six bids were received on April 15, 2025 for the Cranberry Drive road reconstruction and waterline replacement, and

**WHEREAS**, the low bidder was JMR Excavation, LLC with a total bid price of \$1,570,380.48, and

**WHEREAS**, MRB Group has reviewed all of the bidding documentation and recommends that the Town of Farmington sign the Notice of Award, and

**WHEREAS**, funding for this project will be disbursed from the established Cranberry Drive capital projects, now therefore

**BE IT RESOLVED**, that the Supervisor sign the Notice of Award, and

**BE IT FULLY RESOLVED**, the original Notice of Award be returned to David Herman, MRB Group, and that a copy of the resolution and Notice of Award be emailed to Melissa Liberatore (Melissa.Liberatore@mrbgroup.com), and also be supplied to the Water and Sewer department, the Highway department, and the Accountant I.



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Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: May 13, 2025

**RE: A Resolution Adopting Local Law No. 5 of 2025 (Action), adopting a new Chapter 115, of the Code of the Town of Farmington, entitled “Short-Term Residential Rentals Regulations.”**

**Whereas** the Town of Farmington Town Board (hereinafter referred to as Town Board), on Tuesday, April 22, 2025, closed the public hearing upon the above referenced proposed Action; and

**Whereas** the Town Board and the Town Clerk have received on April 23, 2025, the final draft of the above referenced Local Law No. 5 of 2025 (hereinafter referred to as Action); and

**Whereas** the Town Board, by separate resolution adopted previously has classified the proposed Action as being a Type II Action under the provisions of the New York State Environmental Quality Review Act (SEQRA); and

**Whereas** the Town Board has reviewed County Planning Board Referral Number 59-2025, and has made an amendment to reference the appropriate county registry short-term rentals; and

**Whereas** the Town Board, after due deliberation, finds it in the best interest of the Town of Farmington to adopt said Local Law.

**Now, therefore, be it resolved** that the Town Board hereby adopts said Local Law No. 5 of 2025, entitled “A Local Law creating Chapter 115, of the Town of Farmington Town Code, Short-Term Residential Rental Regulations, a copy of which is attached hereto and made a part hereof.

**Be it further resolved** that the Town Clerk is directed to complete the Secretary of State’s new Cover Page and Certification Pages of said Local Law and to file said local law with the Secretary of State of New York, and to enter a Certified Copy thereof in the Local Law Book of the Town of Farmington.

**Be it further resolved** that said Local Law to take effect immediately upon filing with the Secretary of State.

**Be it finally resolved** that the Town Clerk, upon receipt of the filing of this Local Law with the Secretary of State of New York, is to request to notify General Code Publishers of the need to update the Town Code accordingly.

