

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 10<sup>th</sup> day of June, 2025, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **Dan Delpriore** - Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Ed Hemminger** – Planning Board Chairman, **Adrian Bellis** – Planning Board Member, **Bill Davis** – MRB Group, **Ralph Bocchino** – ZBA Member, and **Sean Murphy** – Highway employee, **Brenda Sandy** -resident, **Matt Guilfoil** -resident, **Jess Sudol** – Passero Associates, **Jeff Cook** – Cook Properties, **Emily Smith P.E.** – Fisher Associates, **Jesse Gotham** – Ontario County D.P.W.

Also present by telephone/video conferencing was: **John Piper**- Consultant, **Alan Lamparella** – resident, **Michael Phillips** - resident

**PUBLIC HEARINGS:** None.

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Holtz** and seconded by **Councilman Bowerman** that the minutes of the May 28, 2025, Town Board Meeting, that were previously given to members for review, be approved. Four Voting “Aye” (Herendeen, Bowerman, Holtz and Ingalsbe), One Abstention (Casale). Motion **CARRIED**.

**PRIVILEGE OF THE FLOOR: EMILY SMITH, FISHER ASSOCIATES – WOOD DRIVE BRIDGE REPLACEMENT PROJECT**

Ms. Smith stated that Fisher Associates has been retained by the County and the Town for the Wood Drive Bridge Replacement Project. She stated that the bridge was built in 1981 and is a 28 foot single span bridge with a 24 ft. roadway width and approximately 1800 cars a day cross it. She added that the bridge is deteriorating, the beams, the abutments and asphalt are all in a deteriorating state. She stated that the northbound lane is currently closed due to the deterioration of the superstructure, two of the beams have been yellow flagged after the annual inspection, and the beams have exposed rebar, rust, cracking, spalling and delamination, the abutments have multiple hollow areas which means it is not structurally sound, efflorescence and cracking, and the asphalt wearing surface has cracking. Ms. Smith stated that the objective of the project is to replace the existing bridge with a new concrete three-sided box structure founded on a precast concrete invert slab and a sidewalk will be included in the crosswalk of the bridge. She stated that as part of the process they look at the alternatives, which would be to do nothing, or do just maintenance only, and bridge closure of both lanes would be required in the future, no sidewalk installed. She added that the alternative that they are looking at is to restore the bridge condition, it would open both lanes of traffic, and it increases safety for pedestrians by providing a sidewalk over the bridge. She showed the proposed detour should the development road connection be completed this year (Wood Drive to Running Brook Road to Quentenshire Drive). Ms. Smith stated that the work completed to date was that they came out and did the design survey, picked out all the additional features, created the maps and plans, did created the preliminary design, and put a cost estimate together to make sure it was going to fit within the budget, they did the environmental screenings and preliminary investigations. She stated that the next steps will be to finalize design concepts based on public input they receive tonight, County and NYSDOT will grant design approval, then they will put together a detailed plan along with the supporting documents to go with it, then obtain the permits, advertise for bids, and finally construct the bridge. Ms. Smith reviewed the project schedule, they expect to get design approval within the next few weeks, then final plans, specifications and estimates in January 2026, advertisement in February 2026, bid opening in March 2026, award contract in Spring 2026, and construction completion in Fall 2026.

Supervisor Ingalsbe commented that NYSDOT inspects the bridges every two years. They had an idea ahead of time that this was going to be a yellow condition, and that the town has worked with Ontario County for the funding because there is only so much money available for bridges in Ontario County. He added that the Town Board put more money into the project to make sure they could get the design and construction progressing forward. Supervisor Ingalsbe stated that someone said that this project was a waste of taxpayer’s money. He commented that the bridge is going to fall in if the town does not do anything, and that is the reason they now have one lane traffic is because the eastside of the north bound traffic is the weakest side and that the entire bridge will be closed starting this Fall.

Ms. Brenda Sandy, Running Brook Road resident, stated that she has spoken to the Supervisor numerous times about drivers going the wrong way on the bridge. She stated that several times she has stopped on the bridge so drivers could not go out and she tells them to go around. She stated that there was a girl who told her that she just lives across the street, and she told the girl that it is an entrance not an exit. She added that she has stopped and told her numerous times and the girl does not care. She asked if a cop could be there between 5:45 a.m. and 6:30 a.m. Supervisor Ingalsbe replied that he talked with the undersheriff and their shifts change at that time but he asked if one of them could come in a little earlier and try to cover that particular spot, so he is working on it. Ms. Sandy replied that she would be happy if the girl would just get ticketed one time even though she thinks the girl will continue to do it.

Mr. Brand complimented the County and Fishers Associates for including sidewalks. Supervisor Ingalsbe commented that this will be available in a few days on You Tube.

**PUBLIC CONCERNS:** None.

**REPORTS OF STANDING COMMITTEES:****Public Works Committee: Councilman Herendeen reported:****Water & Sewer:**

1. Continue cleaning and organizing in the WWTP.
2. UV System wiper cylinder delivered to be rebuilt.
3. Flushed TF #1.
4. Seasonal UV disinfection season starts June 1<sup>st</sup>.
5. Routine maintenance and repairs at pump stations.
6. Clean pumps housings at PS-3.
7. Repaired watermain break at 5728 Dalton Drive.
8. Cleaning up Chapter 159-Water Rules and Regulations-draft completed and sent to MRB for review and comments.
9. Completed concrete repairs at Beanpole Circle and Elizabeth Way from watermain repairs.
10. Repaired/replaced curb stops at 6166 Barkwood Court and 2299 County Road 28 to facilitate water shutoff due to non-payment.
11. Need to gate/fence driveway to Water & Sewer Material storage yard in response to individuals dumping and taking material.

**Highway & Parks:**

1. Highway- equipment maintenance, roadside mowing, trucks are helping with paving in the Village of Victor and Canandaigua, milled Allen Padgham Road, milled around water valves, poured catch basins tops on Wood Drive and Running Brook Road, and took scrap metal to ALPCO Recycling.
2. Parks- mowing parks and trails twice per week, striping ball fields, grooming baseball fields, started striping cross walks, and cleaned Mertensia Lodge and Bathrooms.
3. Buildings – repaired electric at court building, sprinkler and backhoe were inspected, and Doyle installed cellular dial up at Highway Department.
4. Discussed resolution on agenda.

**Town Operations Committee: Councilman Casale reported:**

1. Five resolutions on agenda.
2. Town Staff has completed their edits of Chapter 169 (Water Rules and Regulations).
3. Town Staff continues working on text amendments to Chapter 144 (Land Subdivisions).
4. Town Staff also is working on text amendments to Chapter 165 (Zoning Law).
5. Town’s Parks and Recreation Master Plan Update will be adopted tonight.
6. New landowner of the former Whitestone Development Incentive Zoning project-presentation tonight.

**Town Finance Committee: Supervisor Ingalsbe reported:**

1. The 2026 budget calendar is developed; department heads will get their 5-year Vehicle/Capital projects list the end of next week. The Supervisor department budget guidelines and worksheets will be provided the week of July 14<sup>th</sup>.

**Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Wood Drive bridge update, NYSP and OCSO continue to monitor for individuals exiting on to County Road 41. Enhanced traffic report for May Route 96 4 citations, Wood Drive, 1, Hook Road 1 citations and County Road 41 and Townline road 2 citations each.
2. Victor Farmington Ambulance as of 6 1 25 Farmington 616 calls, up 69 from 2024.
3. Discuss Ontario County Housing memo dated May 29<sup>th</sup>. (News release)
4. Excellus Proposed Insurance Rates 24.57 – 26.37% increase.
5. Chapter 159 Water Rules & Regulations, hopefully completed for next meeting and Public Hearing scheduled for July 8<sup>th</sup>.
6. Last meeting public works discussed with our town engineers to look at a grant to study the drainage area on Running Brook Drive and other areas within the Farmbrook development to include the property directly south of Farmbrook. Tonight, will have a proposal to apply for a grant to pay for a study and we will look at future financing options after the planning grant is complete.
7. Ontario County Sheriff Enhanced Law Enforcement traffic patrolled the Canandaigua-Farmington Town line road last Saturday and gave out citations for speeding in the 40-mph zone. Like Farmington, Canandaigua at their next meeting will request another traffic study be done to reduce the 55-mph speed to 40mph.
8. Tomorrow afternoon I have my two committee meetings, Government Operations and Insurance and Way & Means. I also have a Webex meeting Thursday to approve more small business “Eagle” loans.

**Highway& Parks Superintendent Tim Ford reported:**

1. Allen Padgham Road paving will start Thursday, delayed to equipment and weather.
2. Reported last meeting that the two International trucks were at Viking, he was misinformed, only one is at Viking, the other was involved in an accident and it is totaled so this one is scheduled to be rebuilt in August and won’t cost anymore money.

**Town Clerk Michelle Finley reported: None.**

**Water & Sewer Superintendent Aaron Bissell reported:**

1. Bills will be going out.
2. Continue replacing meters.
3. Working with the Town of Victor on some compliance issues.
4. Investigating some air conditioning options to replace their broken unit at the Treatment Plant.
5. Working with the Building Department to develop a new residential water need sheet, water meter detail can be handed out to developers, so they are installing the meters the way that they need them to be installed.
6. Making process control changes at the Treatment Plant.

**Code Enforcement Officer Dan Delpriore reported:**

1. Permits issued for May- 96, permit inspections – 354, and fire inspections completed – 3.
2. iWorQ system update – went live June 1<sup>st</sup> for permits and inspections.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report available on website and filed with the Town Clerk.
2. Resolution to adopt the Parks and Recreation Master Plan. Kudos to MRB for their great work.
3. Still waiting for information on the submission of drawing for the remaining section is Monarch Manor.
4. Still waiting on the resolution for the Martiese cell tower. The town gave American Tower 90 days to come up with a surety bond for the tower that is out there.
5. Victor Farmington Ambulance will be delayed a little bit due to DEC regulations.
6. Working on the Town's Newsletter article.
7. They received an inquiry about someone wanting to be buried on their property, it is called a backyard cemetery. Mr. Brand stated that this is an issue that has a lot of ramifications the more they look into this. They will be having further discussions on this.
8. Black Brook Drainage Study is finally getting off the ground.
9. Continue working with MRB Group and the fire department on the design plans for Station 2.

**Assessor Donna LaPlant reported: None.**

**Town Engineer Bill Davis reported:**

1. Updates: working on three submissions of grant applications for the town, pre-bid meeting for Rt. 332 Watermain with a bid opening date of June 24<sup>th</sup>, Cranberry Drive project will start construction soon.

**Fire Chief reported: None.**

**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- 90-day extension for Martise for the installation of the driveway for cell tower on Kyte Road, review of Chapter 144, and potentially final site plan for Brasure project.

**Zoning Board of Appeals, Thomas Yourch reported: None.**

**Recreation Advisory Board, Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairperson reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Supervisor Ingalsbe reported: None.**

**Agricultural Advisory Committee Chairman Hal Adams: None.**

## **COMMUNICATIONS:**

1. Letter to Torrey Clark of New Energy Equity from the Clerk of the Planning Board. Re: Ontario CSD 1, LLC Solar Project.
2. Letter to Noelle Porretta from the Clerk of the Planning Board. Re: Final Site Plan.
3. Letter to David and Julie Lowry from the Clerk of the Planning Board. Re: Final Two-Lot Subdivision Plat.
4. Letter to Michael Lawless of T&M Properties of WNY, LLC from the Clerk of the Planning Board. Re: Final Site Plan.
5. Letter to Georgiana Gerlock from the Clerk of the Planning Board. Re: Preliminary Two-Lot Subdivision.
6. Letter to Ryan and Ashley Braeger from the Clerk of the Planning Board. Re: Preliminary Site Plan.
7. Email to the Town Supervisor from Sue Vary of Ontario County Economic Development. Re: Farmington PILOT Agreements.
8. Letter to Jacobson Law Firm from Sheila Chalifoux. Re: 1370 CR8 LLC, et al. v. Town of Farmington Board of Assessment Review, et al.

9. Letter to the Town Board from Susan Charland, Chairperson of the Town Parks & Recreation Master Plan Update Committee. Re: SEQR Determination for the Town of Farmington Parks and Recreation Master Plan 2025-2035.
10. Finger Lakes Fire & Casualty Co. Commercial Package Policy – Victor Band Boosters.
11. Utica First Insurance Company Notice of Cancellation – Rabetoy Construction.
12. Utica First Insurance Company Notice of Rescission.
13. Certificate of Liability Insurance from: Tuscarora Structures, Inc.; Alta Bella Casa, Inc.; The Marrano/Marc-Equity Corporation.

## REPORTS & MINUTES:

1. ALS Group Drinking Water Reports – May 2025
2. ALS Group Drinking Water Reports – May 13, 2025
3. Town Operations Committee Report – Bowerman – May 28, 2025
4. Town Operations Report – Building Department – May 27, 2025
5. Town Operations Report to Town Board – May 28, 2025
6. Planning Board Meeting Minutes – May 7, 2025
7. Supervisor Comments – May 28, 2025
8. Monthly Report – Judge Thomas – May 2025
9. Ontario County Traffic Report – May 2025

## ORDER OF BUSINESS:

### RESOLUTION #212-2025:

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

#### **RESOLUTION APPROVING CHANGE ORDER PCCO #005 (labeled as PCO #016) FOR THE PRIMARY CONTRACTOR FOR THE TOWN HALL RENOVATION PROJECT**

**WHEREAS**, change order PCCO #005 (labeled as PCO #016) was submitted by SWBR for door and handle changes as well as new exhaust fans totaling \$4,124.74, bringing the total contact sum for Tactical Construction to \$474,374.04, now therefore

**BE IT RESOLVED**, that the Town Board approves the Supervisor to sign change order PCCO #005 (labeled as PCO #016), and

**BE IT FULLY RESOLVED**, the Town Clerk returns a copy of the signed change order to Tactical Construction, 5847 County Rd 41, Michael Brown, SWBR, 260 E. Main St, Rochester, NY 14604 and a copy of the resolution and change order to the Building Department and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

### RESOLUTION #213-2025:

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

#### **RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR MAY 2025**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for May 2025 to the Town Supervisor on June 3, 2025,

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for May 2025 on June 3, 2025,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for May 2025, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting “Aye” (Casale, Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

### RESOLUTION #214-2025:

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

#### **RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR ASSISTANCE IN PREPARING THE SUBMISSION OF A GRANT APPLICATION FOR THE NYS DEC NPS GRANT FOR MS4 INSPECTION AND MAPPING**

**WHEREAS**, MRB has submitted a proposal for professional services to assist in preparing the submission of a grant application for the NYS DEC NPS Grant to remain in compliance with the MS4 inspection and mapping requirements in an amount of \$5,800 plus any additional services required on a personnel time-charge basis, and

**WHEREAS**, the max grant amount available is \$75,000 with a 10% required match by the municipality, now therefore

**BE IT RESOLVED**, that the Town Board approve the Supervisor to sign the MRB proposal, and

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the signed proposal to Bill Davis and Laurie Fox, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I and the Building Department.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #215-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR ASSISTANCE IN PREPARING THE SUBMISSION OF A GRANT APPLICATION FOR THE NYS DEC NPS GRANT TO STUDY STORMWATER RUNOFF**

**WHEREAS**, MRB has submitted a proposal for professional services to assist in preparing the submission of a grant application for the NYS DEC NPS Grant to study stormwater runoff in several areas of the Town in an amount of \$4,800 plus any required additional services on a personnel time-charge basis, and

**WHEREAS**, the max grant amount available is \$50,000 with a 10% required match by the municipality, now therefore

**BE IT RESOLVED**, that the Town Board approve the Supervisor to sign the MRB proposal, and

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the signed proposal to Bill Davis and Laurie Fox, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I and the Building Department.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #216-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING PAYMENT TO CATALYST PLUS, INC. FOR ADA COMPLIANT WEBSITE REVIEW/IMPLEMENTATION**

**WHEREAS**, the Americans with Disabilities Act (ADA) requires that state and local government websites ensure accessibility for people with disabilities, and

**WHEREAS**, Catalyst Plus, Inc. has submitted an estimate for ADA compliant website review (\$1,000.00) and implementation (\$2,000.00 maximum), now therefore

**BE IT RESOLVED**, that the Town Board authorizes payment to Catalyst Plus, Inc. for ADA compliant website review and implementation at a cost not to exceed \$3,000.00, and

**BE IT FULLY RESOLVED**, that the Town Clerk provides copies of the resolution to the Confidential Secretary and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #217-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION CONFIRMING THE CONSOLIDATION OF THE ELLSWORTH WATER DISTRICT EXTENSION (NF EXT #2) INTO THE CANANDAIGUA-FARMINGTON WATER DISTRICT FOR THE 2026 TAX ROLL**

**WHEREAS**, in July 2003, the Town Board of Farmington passed a resolution authorizing the consolidation of the Canandaigua-Farmington Water District and the Ellsworth Water District Extension (NF Ext #2), as well as several other District Extensions, and

**WHEREAS**, for tax purposes the water districts were separately maintained on the town’s assessment and tax rolls, so that the debt in each of the district extensions could be tracked and taxed accordingly, and

**WHEREAS**, the debt that was established in 2008 in the Ellsworth Road Extension has been satisfied, now therefore

**BE IT RESOLVED** that the assessment values for Ellsworth Water District Extension (NF Ext #2, WD286) be combined into Canandaigua-Farmington Water District (WD281) for the Town of Farmington, and

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to Town of Farmington Assessor, Ontario County Real Property Tax Services (20 Ontario St, Canandaigua), and the Town of Farmington Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #218-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING TOWN CONTRIBUTIONS TO HSAs**

**WHEREAS**, the Town of Farmington has committed to contribute to employee HSAs for those enrolled in the Simply Bronze HSA health plan, and

**WHEREAS**, the Town will deposit 50% of the 2025 contribution mid-year, and the remaining in Dec of 2025, and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board approves the contribution and electronic withdrawals for the following employees:

August Gordner: spouse plan- \$3000 in June, \$3000 in Dec  
Michael Williamson: single plan- \$1750 in June, \$1750 in Dec  
Bruce Williams: single plan- \$1750 in June, \$1750 in Dec

Cameron Knorr: single plan-\$1750 in June, \$1750 in Dec  
Scott Karge: single plan-\$1750 in June, \$1750 in Dec  
Christopher VanOrden: single plan-\$1750 in June, \$1750 in Dec  
Aaron Smith: employee plus children-\$3000 in June, \$3000 in Dec  
Donna LaPlant: employee plus children-\$3000 in June, \$3000 in Dec  
Devon Murphy: single plan-\$1750 in June, \$1750 in Dec  
Kyle Markgraf: single plan-\$1750 in June, \$1750 in Dec  
George Marshall: single plan-\$1750 in June, \$1750 in Dec  
Karen Freeland: single plan- \$1750 in June, \$1750 in Dec  
Alexis Martin: single plan-\$1750 in June, \$1750 in Dec  
Aaron Bissell: family plan-\$3000 in June, \$3000 in Dec  
Jordan Dutcher: single plan-\$1750 in Dec

**BE IT FURTHER RESOLVED**, that the Town Clerk forward copies of the Resolution to the Accountant I and the Supervisor's Office.

All Voting "Aye" (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #219-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT FOR TEMPORARY SHARING OF CODE ENFORCEMENT OFFICERS WITH THE VILLAGE OF VICTOR**

**WHEREAS**, the Town of Farmington and Village of Victor desire to enter into an agreement for the temporary sharing of code enforcement officers and related resources to provide uninterrupted code enforcement services during periods of absence or emergencies; and

**WHEREAS**, the IMA that each municipality shall be responsible for the employment costs for its respective Code Enforcement Officers with reimbursement for services, if requested; and

**WHEREAS**, the proposed IMA has been reviewed by the Town Supervisor, the Code Enforcement Officer, the Town Board and the Town Attorney; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign an Intermunicipal Agreement for temporary sharing of code enforcement officers with the Village of Victor; and

**BE IT FURTHER RESOLVED**, that the Town Clerk supply a copy of this resolution and executed agreement to Sean McAdoo, Village of Victor Mayor, and copies of the resolution and agreement to the Building Department and the Accountant I.

All Voting "Aye" (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #220-2025:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH FINGER LAKES MUNICIPAL HEALTH INSURANCE TRUST (FLMHIT)**

**WHEREAS**, the Town Board authorized the Town Supervisor to sign an Intermunicipal Cooperation Agreement (ICMA) at their March 22, 2022 Town Board Meeting (Resolution #41-2022) to enable the Town of Farmington to purchase a benefit plan together with 17 other public employers (FLMHIT); and

**WHEREAS**, FLMHIT has request that the Town Supervisor sign a Memorandum of Understanding as Farmington's desire to continue participating in the program along with a non-refundable entry fee in order to defray a portion of its costs associated with the initial implementation and ongoing management of the program; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign the Memorandum of Understanding with FLMHIT along with a payment in the amount of \$1,000.00; and

**BE IT FURTHER RESOLVED**, that the Town Clerk supply a copy of this resolution and original executed Memorandum of Understanding to Jack Marren, Chair of FLMHIT, and copies of the resolution and agreement to the Confidential Secretary and the Accountant I.

All Voting "Aye" (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #221-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION DOCUMENTING THE RE-ORDERING OF A 2025 HV INTERNATIONAL WITH VIKING EQUIPMENT**

**WHEREAS**, resolution 155-2023 authorized the Highway/Parks Superintendent to purchase two 2025 HV 607 4 X 2 10 wheeler Internationals with Viking Equipment, and

**WHEREAS**, funds from the 2024 Highway budget were encumbered due to an anticipated delivery in 2025, and

**WHEREAS**, the body of one of the Internationals was totaled during transit, and

**WHEREAS**, International/Regional Truck will place a re-order of the truck for the Town at the original pricing, now therefore

**BE IT RESOLVED**, the Town Clerk supply a copy of the resolution to the Highway Superintendent and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #222-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION OF THE TOWN OF FARMINGTON TOWN BOARD TO ADOPT THE 2025-2035 TOWN OF FARMINGTON PARKS AND RECREATION MASTER PLAN**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as “Town Board”) has conducted a public hearing upon the adoption of the 2025-2035 Town of Farmington Parks and Recreation Master Plan (hereinafter referred to as “the Plan”) on May 28<sup>th</sup>, 2025; and

**WHEREAS**, the Town Board has considered the Ontario County Planning Board Referral No. 80-2025, dated May 14, 2025, which recommend unanimous approval for adopting the Plan; and

**WHEREAS**, the Town Board has considered the public hearing comments made at the May 28, 2025, public hearing, including the letter from Susan Charland, Chairperson, of the Town’s Park and Recreation Master Plan Update Committee and the comments of the Ontario County Planning Board; and

**WHEREAS**, the Town Board has since January, 2025, continuously posted the draft copy of the Plan document on the Town’s official website, offered numerous opportunities for public involvement during the Plan’s development, thereby providing an extensive period for public review and comment, and finding no substantial comments or objections to the adoption of the Plan; and

**WHEREAS**, the Town Board has, by separate resolution adopted on May 28, 2025, made a Determination of Non-Significance under the provisions of Part 617.7 of 6NYCRR, the State’s Environmental Quality Review (SEQR) Regulations, upon the adoption of the Plan; now therefore

**BE IT RESOLVED**, that the Town Board adopts the 2025-2035 Town of Farmington Parks and Recreation Master Plan as the Official Parks and Recreation Master Plan for the Town of Farmington; and

**BE IT FURTHER RESOLVED**, that the Town Board’s adoption of the Plan tonight continues the ongoing parks and recreation planning program for the community which has been ongoing for decades and now continues through 2035; and

**BE IT FURTHER RESOLVED**, that the Town Board does hereby direct the publishing and distribution of copies of the 2035-2035 Town of Farmington Parks and Recreation Master Plan, as required; and

**BE IT FURTHER RESOLVED**, that the Town Clerk certified copies of the Plan that are published maintain a record of the distribution of said plan, maintain the Official Copy in the Town Clerk’s Office, provide a certified copy to the Ontario County Department of Planning, and a certified copy to be kept on file in in the Town Development Office; and

**BE IT FINALLY RESOLVED**, that a certified copy of the Plan, dated June 10, 2025, is to be posted and is to remain posted on the Town’s website during this next ten-year planning period.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #223-2025:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ACCEPTING THE FINAL REPORTS FROM MENGEL METZGER BARR & CO FOR THE JUSTICE COURTS AND TOWN CLERK/RECEIVER OF TAXES 2024 YEAR END AUDITS**

**WHEREAS**, representatives from Mengel Metzger Barr & Co. have sent the reports for the agreed upon procedures for the Justice Accounts and the Town Clerk/Receiver of Taxes Accounts from the year ended December 31, 2024 audit, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington accepts the reports and that the Town Clerk file one copy of each set with the resolution, and

**BE IT FURTHER RESOLVED**, that a copy of the Justice reports and resolution be mailed to Director of Internal Audit Services, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180, and

**BE IT FULLY RESOLVED**, that a copy of the resolution be sent to the Town Court, and Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #224-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**SEAN MURPHY SUCSESFUL COMPLETION OF PROBATIONARY PERIOD**

**WHEREAS**, Sean Murphy was hired by the Highway/Parks Superintendent with a start date of November 18, 2024 and has successfully complete the required six-month probationary period, and

**WHEREAS**, per employee policy, upon the successful completion of a probationary period, the hourly employee may be granted a wage adjustment, and

**WHEREAS**, the current Highway Superintendent believes that Sean has displayed satisfactory performance of job duties, now therefore

**BE IT RESOLVED**, that the Town Board hereby grants Sean Murphy a \$1.00 per hour wage increase rate to be effective beginning with Payroll # 13 on June 8, 2025, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provides copies of this resolution to the Highway/Parks Department, the Confidential Secretary, and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #225-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE SERVICE ORDER FORM FROM VERIZON CONNECT**

**WHEREAS**, Verizon Connect has supplied a quote to the Town of Farmington for Road facing AI Dashcams at \$19.95 monthly per unit fee and Mico SD Cards for the AI Dashcams at \$1.55 monthly per unit fee, and

**WHEREAS**, the Town Supervisor met with the Department heads and they collectively agreed the data received from these units will be instrumental in the event of an accident or other incident to Town vehicles, now therefore

**BE IT RESOLVED**, the Supervisor sign the service order form for 14 units to be installed on the Highway and Water and Sewer departments’ large trucks with the option to order 6 additional units at a later date for the Town’s smaller vehicles, and

**BE IT FULLY RESOLVED**, that a copy of this resolution and the signed service order form be emailed to [israel.medina@verizonconnect.com](mailto:israel.medina@verizonconnect.com), and a copy of the resolution be supplied to the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #226-2025:**  
**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

Abstract 11 – 2025			
TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS			
TO: MARCY DANIELS		FROM: J. MARCIANO	
ABSTRACT NUMBER		11	
DATE OF BOARD MEETING		6/10/2025	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	70,134.35	992-1038,1040-1045,1090
			1001,1012,1018,1020-1024,1042,1046,1047,1049-1050
DA	HIGHWAY FUND	7,469.06	
HC	CRANBERRY DR WATERLINE	2,875.00	1020
HCC	CRANBERRY DR ROAD	2,875.00	1020
HT	TOWN HALL CAPITAL PROJECT	29,289.60	1039
HW	WATER TANK REPAIR	11,088.33	1020
SL1	LIGHTING DISTRICT	1,109.00	1052
SD	STORM DRAINAGE	7,606.55	1000,1001,1040,1048,1051,1053,1082
SS	SEWER DISTRICT	83,521.88	994,1001,1018,1020,1021,1042,1043,1054-1082,1089
			994,1001,1018,1020,1021,1042,1043,1054,1056,1058,1062-1064,1066,1069,1070,1072,1075-1077,1079,1082-1088
SW1	WATER DISTRICT	18,264.71	
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	18.34	1040
	TOTAL ABSTRACT	\$ 234,261.82	

All Voting “Aye” (Herendeen, Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**WAIVER OF THE RULE: None.**

**DISCUSSION:**

1. Jess Sudol, Passero Associates – Cook Properties Route 332 – per applicant’s request.

Mr. Sudol stated that last year they spent quite a bit of time with the town for an application from Whitestone Development. He added they spent a lot of evening here discussing SEQR, density, potential impacts, and concerns the board had. He felt that they did a good job working through those and the board ultimately approved the rezoning in August of last year, but unfortunately due a number of external factors, the numbers did not work, so Whitestone had to walk away from the project and the land remained for sale. Mr. Sudol stated that Mr. Cook approached him about the project and he was a little concerned because the vote was close the last time. Mr. Sudol asked Mr. Cook what his vision was because he felt adding anything to the plan would be problematic. Mr. Sudol commented that in their research there is a significant demand for homes for the senior aging population, whether those be houses or rentals, so Mr. Cook had an idea of looking at it in a different way, where you have a number of different types of living units, then potentially graduate over time, for instance in this case, start with single family homes, then to townhomes, then independent senior living home. He stated that similar to the Whitestone proposal they do have a good number of townhome style rental units, 10-unit buildings, in a very similar orientation that was previously proposed with one of the main differences being that a slight reduction in density, they were approved for 280 and now they are at 270;



another significant change was the inclusion of single-family homes, regular for sale homes. He added that the previous proposal had a much denser single family home proposal with almost 70 lots and now there are 37, they still have the storage component up on County Road 41, the scope and size for this portion of the project has been reduced by about half of which was previous proposed. He stated that the frontage along Rt. 332 is near identical as to what was previously brought to the board with the one change being on the north western most portion of the project, pointed to map, the change is instead of a hotel it is change to senior living.

Mr. Sudol stated that they asked themselves what is too dense and often density is perception, a lot of time it is regulated by zoning, but too dense, in their minds, is when the number of units proposed has a significant environmental impact, that could mean in the terms of greenspace, traffic, water and sewer, impact the wetlands, and number of things, but the zoning approval essentially said that any future proposal meets the general compliance with environmental and SEQR findings that will be part of this project. He added that it is what they essentially did, a thorough analysis and said there is enough water and sewer capacity, that was confirmed by the town engineers, the traffic is a little different but the mitigation that was previously proposed still offsets it to handle it. He added that there had been some modifications to the greenspace but again there is a lot of greenspace inside the family single lots, not just a house and a driveway. He stated that the village green did shrink a little bit in width but is still a significant size, it was almost 500 feet across and is now 300 feet across.

Mr. Sudol stated that some of the changes that were made since the last time the board saw a different variation of this was really reducing the density of the single-family homes, they had a lot of lots that did not have ample backyards, they made the lots wider, they were previously 60 feet and now are 75 feet. He added this would give them more flexibility on potential ranch style type homes, which tends to be attractive to seniors, which is where they are seeing more of a demand and it will also allow them to widen the driveway so they can fit more cars in the driveways (6-7 vehicles per lot including the garage), and they still provide for overflow parking so there is no parking in the streets. He added that the other change that they made, due to concerns about the potential impact on the recreational facilities, was to have a walking trail around the perimeter with a multipurpose field behind the clubhouse. He added that there will still be all the previously incentives offered.

Mr. Sudol stated that they think they have taken a hard look at all the potential SEQR impacts, in the terms of, is this too dense to show that they don't have any significant environmental impact to be considered as part of the original SEQR application.

Supervisor Ingalsbe asked if there were any questions from the staff. Mr. Brand asked Mr. Cook or Mr. Sudol to expand on the multipurpose area, is that something that is limited to just the residents of the project or will this be something that other sport organizations could use to benefit the needs of the community as well as the needs in the project. Mr. Sudol replied that it will not be advertised and used by the Town of Victor Soccer Club, its not going to have bleachers, lights, and bathroom facilities but if there were people from the community who wanted to use it for a birthday party, that would not be a big deal, so it is not meant to be a full-blown use sports facility.

Mr. Brand stated that he had sent Mr. Sudol a few questions early today stating to be prepared to answer tonight and if he could address them now. Mr. Sudol stated that one of the questions was what the unit breakdown in the townhome buildings, and he replied that there are 10 units, and they are the same as they were previously presented, and in each of those, there are 3 one-bedroom units, 5 two-bedroom units, and 2 three-bedroom units. He stated that the other question was what the acreage of the residential portion of it and he is replied that the total acreage is 45 acres, 30 acres for the townhomes and 15 for the single-family homes. He added that the average density of the residential area is lower than what was in the original proposal. Councilman Casale asked if the townhomes were two floors, Mr. Sudol replied yes. Councilman Casale asked when you rent the townhouses do you rent both floors to one person or can you rent top and bottom to two different people, Mr. Sudol replied yes you can do that. Councilman Casale commented then it is not a townhouse. Mr. Sudol replied that they call it a townhouse because they have their own individual garage, entryway, and driveway. Councilman Casale commented that concerns him because that it not what they are portraying them as. Mr. Sudol replied point taken. Mr. Brand asked if Mr. Sudol could explain how the occupants of the second-floor townhomes gain access to the unit. Mr. Sudol replied that people pull into their garage, and there is a door that goes to a small vestibule with a staircase and when you get to the top there is a unit, individual entries, no common areas, no elevators. Supervisor Ingalsbe asked if the senior living complex is it similar in design to what is going in the Village of Victor. Mr. Sudol replied that he is not intimately aware of the Victor project, but he believes so, because there are a lot of amenities in those buildings for the seniors such as a computer room, exercise rooms, rooms to take different classes. Councilman Holtz asked if the senior living complex was for 55 years old and up, Mr. Sudol replied yes. Supervisor Ingalsbe commented that he knows Mr. Sudol stated that he was not familiar with the building in Victor, but they have underground parking or first floor parking. Mr. Sudol replied that is not proposed here. Mr. Sudol stated that they have more land, and they could do service parking. Councilman Holtz stated that he is not opposed to the addition of the senior living facility, he does not like how it is shown again right on Rt. 332. He added that they only have so much commercial frontage on 332, the senior facility does not need high visibility. Councilman Holtz commented that he was opposed to the project the first time around, the density is better on the interior, but he does not like losing that commercial pad on Rt. 332, he doesn't mean it has to be a hotel but that type of land is a high visible parcel, senior living could be brought into it that if they reduced some of the townhomes. Mr. Sudol replied that if they were to split this lot (pointing to map) and maybe keep an area on Rt. 332 for commercial and look at the possibility of putting the senior living facility on the back half, would that start to address Councilman Holtz's concerns. Mr. Holtz replied that it definitely would, but it is not something that needs a big billboard for senior living. Supervisor Ingalsbe commented that he did not realize last time when it was Whitestone that the town definition of a townhome is straight up and down and he understands that it is the same design as Whitestone, and that Councilman Bowerman was right that it is more like apartments. Mr. Sudol apologized for any miscommunication there, they always refer to them as townhome style homes. Supervisor Ingalsbe commented that he had a concern about the extra parking on town roads, the overflow of parking, and asked the Highway Superintendent if he didn't want to see that. Mr. Ford replied that is something they would take care of; they would still plow the roads but don't want to be responsible for cleaning out the turn arounds too so he would not like to see the overflow parking on the road. Mr. Sudol commented that is something that can be worked out.

Mr. Sudol asked Mr. Brand if they are asking the board for is to essentially say that this is close enough to what was previously approved and falls under the threshold of SEQR, not necessarily asking for approval. Mr. Brand replied that is the nature of their SEQR letter then yes. Mr. Brand asked Mr. Sudol to explain the pocket park, Mr. Sudol replied that they essentially mean a small park, with a small playground and benches, they are not sure what it will be but there is an opportunity to have something like that there. Mr. Brand commented that from a town perspective the concern

would be that sometime down the road it would become a town obligation. Mr. Sudol replied that there is not strong desire to keep that idea. Councilman Holtz replied not so much a town obligation but complaints from neighbors.

Mr. Brand asked if they would have a homeowner's association or some entity to maintain the stone dust or blacktop trail. Mr. Sudol replied that all falls on the staff who will maintain the property. Mr. Cook commented that they did the same thing in Canandaigua and the common areas were made apart of the apartment buildings ownership and the park management company would maintain those areas. Mr. Sudol commented that it would be in the deeds for the townhome buildings. Maintained by the ownership of the properties but open to single family homes and senior facilities. All the amenities will be available to everybody. Councilman Bowerman commented that he didn't like the project before and does not like it now, senior living facility needs to be more tucked in.

2. Villager Construction – amendments to grading permit.

Supervisor Ingalsbe stated that Villager wrote to the town asking if they could from time to time operate after 7 p.m., they currently have a construction project on the Thruway. He talked with Dan and they have not had any complaints. Mr. Hemminger commented that they have had complaints and that is why the Planning Board put specific hours on their permit. Mr. Delpriore stated that Villager has their project on the Thruway, and they are constructing their building on Loomis Road. Councilman Bowerman stated that Villager made it appear that the projects mingle with each other and that is why they need the extended hours because of the Thruway work is done at night, and then it would make sense to request an extension, that is the way they referenced it in their letter. The board voted not to extend the hours of operation. Supervisor Ingalsbe will notify Villager.

**TRAINING AT OR UNDER \$100.00:**

1. Marcy Daniels to attend the Genesee Valley Chapter SHRM 2025 Legislative Update at RIT on June 18, 2025 at a cost not to exceed \$45.00.

**EXECUTIVE SESSION: NONE.**

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 8:20 p.m., seconded by **Councilman Bowerman**. Motion **CARRIED**.

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Michelle A. Finley, MMC, RMC -Town Clerk