

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 12th day of December, 2023, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Robin MacDonald** – Acting Water & Sewer Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, **Bill Davis** – MRB Group, **Adrian Bellis** – Planning Board Member, **Ed Hemminger** – Planning Board Chairman, **Mark Cain** – Recreation Director, **Bernard Button** – resident, **Betsy Brugg** – Woods Oviatt Gilman

Also present by telephone/video conferencing were: **Michael Phillips** – resident, **Jess Sodol**, **John Piper** – Consultant

PUBLIC HEARINGS: Local Law No. 10 of 2023, amending Chapter 126 of the Farmington Town Code entitled “Individual On-Site Wastewater Treatment Systems”

Supervisor Ingalsbe opened the public hearing at 7:00 p.m. The Town Clerk read the legal notice. Mr. Delpriore stated that he worked with Mr. Brand on reviewing this Chapter. They also met with Ontario County Soil and Water who also helped them update this local law and a lot of things have changed since last time the chapter was reviewed. Supervisor Ingalsbe asked if anyone wanted to speak for or against this local law, hearing none, he closed the public hearing at 7:02 p.m.

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz** that the minutes of the November 28, 2023, Town Board Meeting, were given to members for review, be approved. All Voting “Aye” (Holtz, Herendeen, Bowerman, Casale, and Ingalsbe). Motion **CARRIED**.

PRIVILEGE OF THE FLOOR: Bernard Button – Building permit Parkland fees

Mr. Button appeared before the Board to request a waiver in paying the Parkland fees associated with the rebuild of his historic home that has been for 200 years. He thought it was only going to cost \$350 and now it cost thousands more than that and he has paid thousands of dollars in county and school taxes and asked if that could be considered to go towards that, so he does not have pay the fee. Supervisor Ingalsbe stated that the Parkland fees are totally separate from the Town/County and School taxes and that the Parkland fees supports the recreation programs and parks improvements. He added that the fee is normally for every new home that it built in the town pays that fee and at one time it was only \$1,000 but has since gone up. Mr. Button stated that he pays taxes every year and cannot it be included in that. Councilman Bowerman stated that Mr. Button probably did not pay a parkland fee when the house was built because it was not established 200 years ago. Mr. Button added that if that Board cannot do it then he understands and appreciates their time.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

1. Discussed UV System – is now operational.
2. Discussed ordering belts for belt press.
3. Getting quotes to repair or replace Flash Mixer.
4. Discussed Digester 2 cleaning – bid opening is scheduled for November 3, 2023. Only one bidder, postponed and will bid at a later date.
5. One new flow meter was installed in manhole #V-2761, seconded meter was installed in manhole #V-1968.
6. PS7 is in service, paving and landscaping is complete. The generator is installed.
7. Manhole inspections in Cobblestone, twenty buried manholes have been located.
8. Video of the sanitary sewer on Fallow Lane and Fawn Meadow have been reviewed.
9. Requesting bids for heater replacement at the Plaster Mill pump station generator building.
10. Service line information is available for the L/C survey in records at the WWTP.
11. Discussed WWTP paving and drainage work.
12. Discussed resolutions on agenda.

Highway & Parks:

1. Highway- equipment maintenance, loading woodchip pile at Transfer Station, salted and plowed roads, mixed salt with Magic Minus One, sign work, training on sweeper truck, working on parking area on Canandaigua – Farmington Townline Road, and crews out checking catch basins for blockage.
2. Parks- grading around new playground in Farmbrook Park, cutting ADA path to playground in Farmbrook, carpet cleaning, cleaning up mowers, and yearly update SDS.
3. Discussed resolutions for meeting.

Town Operations Committee: Councilman Casale reported:

1. Discussed resolution on agenda.
2. Discussed Whitestone Incentive Zoning project and the Paddock Landing (Power's Incentive Zoning) project.

Town Finance Committee: Supervisor Ingalsbe reported: None.**Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. **County:** This week is another round of committee meetings. He chaired the Public Work committee on Monday, and will be attending the Ways & means committee meeting on Wednesday. The County Administrator briefed them that for the Childcare and Workforce Development ARPA Grant Awards 12 Childcare awards and at least 6 maybe more workforce grants will be approved by the end of the year. The grants total more than \$3.1 million dollars. The County has received more COVID Kits, and we were able to get 4 cases.
2. **Town:** The Brickyard Road tank and transmission line bid was received last week with two tank bids, multiple waterline bidders. They are being reviewed and hopefully we can award the bids at our next meeting. We had a meeting with the City of Canandaigua on their water plant improvement schedule yesterday. There are short-term, medium and long-term improvements planned which will help with water quality and eventually increase water plant capacity. We have received the lab results of the water samples taken November 16th and we will post the complete report on our website on the water/sewer tab.
3. Our next meeting is Tuesday December 26th. Our 2024 Organizational meeting will be at 6pm Tuesday January 9th just prior to our 7 pm regular meeting.

Highway& Parks Superintendent Tim Ford reported:

1. Looked back through the training on the Adirondeck Cabling Company with their cameras and temperature sensors, and he still could not get to the video, he emailed the company, and he was told that they were not set up for that, he will be talking with another guy tomorrow to get set up on it so they can view the cameras. Supervisor Ingalsbe stated that there are four cameras at each corner of the town and at the park and ride so that the Highway Superintendent can view what the conditions of the roads are in that area.
2. Supervisor Ingalsbe asked when the elevator was going to be fixed. Mr. Ford will get with Jeff Ransco tomorrow.

Town Clerk Michelle Finley reported:

1. Waiting on taxes to arrive for the 2024.

Acting Water & Sewer Superintendent Robin MacDonald reported:

1. Closing up the 2023 budget.

Code Enforcement Officer Dan Delpriore reported:

1. Permits for November – 42, Permit Inspections – 191 inspections, Fire Inspections – 2, Stormwater/MD4 Inspections – 5, and Zoning Inspections – 10.
2. Updating Site Design Specs for the December 26th meeting.

Director of Planning and Development Ron Brand reported:

1. Town Operations Report available on website and filed with the Town Clerk.
2. Update on the Sidewalk project.
3. Farmbrook has submitted the site plans for the final sections and it they will be sent to the County.
4. Redfield Grove has come with the Re-subdivision drawings, that will be coming to the Planning Board and the County.
5. Met with new owner of 6132 Route 96, former Griffith Building, looking for potential uses.
6. Environmental Conservation Board will be finishing up the Open Space Index.
7. Steel is going up at CountryMax.
8. Paddock Laning SEQR has started.
9. Ontario County Hazard Mitigation Plan – the projects for Farmington have been accepted.
10. Campgrounds of America is looking to acquire more land to expand their project.
11. Working with Monarch Manor to clarify some missing landscaping and other site amenities that were required.

Assessor Donna LaPlant reported: None.**Town Engineer Bill Davis reported:**

1. Update on the rebidding of the Digester Cleaning project.
2. Update on Brickyard Road Tank project- sent out budgetary information to board.

Fire Chief reported: None.

Planning Board Chairman Ed Hemminger reported:

1. Next meeting – January 3rd will be their Organizational Meeting.

Zoning Board of Appeals reported: None.**Recreation Advisory Board Bryan Meck reported: None.****Recreation Director Mark Cain reported:**

1. Annual Christmas party was a success – 105 kids.

Ontario County Planning Board Member reported: None.**Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Adams: None.****COMMUNICATIONS:**

1. Letter to the Town Supervisor from Eastern Gas Transmission and Storage. Re: Underground natural gas pipelines.
2. Supervisor's comments from November 28, 2023 Town Board Meeting.
3. Letter to Judge Lew from Jennifer DiLallo of the NYS Office of Justice Court Support. Re: Continuing Judicial Education Certificate of Completion for 2023.
4. Church Mutual Insurance Company Common Policy Declarations Page. Re: County Bible Baptist Church.
5. Letter to the Town Supervisor from David Bloodgood of NYMIR. Re: Fleet Battery Disconnects.
6. Letter to the Town Supervisor from MRB Group. Re: WWTP Primary Digester Cleaning.
7. Certificates of Liability Insurance from: Backyard Products, LLC; Crew2, Inc.; ABS Foundation Services, Inc.; Seneca Stone Corporation; CP Ward, Inc.; American Equipment, LLC.; The Nichols Team, Inc.
8. Certificates of Workers' Compensation Insurance from: Allstate Roofing & More, LLC.

REPORTS & MINUTES:

1. Municipal Shelter Inspection Report – November 16, 2023.
2. Agricultural Advisory Committee Meeting Minutes – November 16, 2023.
3. ZBA Meeting Minutes – August 28, 2023.
4. Building Department – Permit Report by Type – November 2023.
5. Building Department – Inspection Schedule – November 2023.
6. Building Department – Inspection Report – Gordner – November 2023.
7. Monthly Report – Judge Thomas – November 2023.
8. Victor Fire Department Chief's Report – November 2023.
9. Planning Board Meeting Minutes – November 15, 2023.
10. Monthly Report – Judge Lew – November 2023.
11. Ontario County Traffic Report – November 2023.
12. Recreation Board Meeting Minutes – November 14, 2023.
13. Manchester Fire Department Incident Run Log – November 2023.

ORDER OF BUSINESS:**RESOLUTION #439-2023:**

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR NOVEMBER 2023

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for November 2023 to the Town Supervisor on December 4, 2023, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for November 2023 on December 4, 2023,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for November 2023, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #440-2023:

Councilman Holtz, offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES FROM KOCHER SURVEYING FOR THE BEAVER CREEK ROAD SANITARY SEWER MAIN PROJECT

WHEREAS, a proposal for professional services was received from Kocher Surveying which includes the following scope of services: research of records, tie project to NYSCORS network, field survey to tie to existing recorded surveys and locate existing sanitary sewers, provide plan encompassing project area, and provide mapping in ACAD 203 format to the Town and MRB group at a cost not to exceed \$2800; now therefore

BE IT RESOLVED, that the Town Board of Farmington hereby authorizes Kocher Surveying to perform the scope of services outlined in their proposal; and

BE IT FULLY RESOLVED, that the Town Clerk forwards a copy of this resolution and to the Water and Sewer Department, the Accountant I, Bill Davis at MRB Group, and Paul Kocher, Kocher Surveying, 116 West Miller St, Newark, NY 14513.

All Voting "Aye" (Ingalsbe, Bowerman, Holtz, and Casale, Herendeen), the Resolution was **CARRIED**.

RESOLUTION #441-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION ESTABLISHING THE PENALTY DATE FOR ALL UNPAID 2023 FORTH QUARTER ACCOUNTS LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND VICTOR SEWER DISTRICTS

WHEREAS, payment for the 4th Quarter 2023 CFWD water and sewer bills and Victor Sewer District sewer bills are due on Wednesday, January 31, 2024; now therefore be it

RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water and Victor Sewer Districts hereby authorizes those payments must be received at the Town Clerk's office prior to 8 AM Thursday, February 1, 2024. Payments with US mail postmarks as of January 31, 2024 will be accepted without penalty; and be it

FURTHER RESOLVED, a 10% late fee will be applied to the water and sewer portion of unpaid residential and commercial bills on Thursday, February 1, 2024 with a shutoff date of Wednesday, March 6, 2024 established for this quarter with the administration fee also being added; and be it

FURTHER RESOLVED, that the On-Line payment option is also available for water and sewer payments which will be accepted up until midnight on Wednesday, January 31, 2024 without the 10% penalty being applied; and be it

FINALLY RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #442-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION APPROVING THE 284 AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES IN 2024

WHEREAS, the attached 2024 agreement for the expenditure of Highway monies (Section 284 of the Highway Law) was submitted by the Highway/Parks Superintendent and reviewed by the Supervisor's Office; now therefore be it

RESOLVED, that the Town Board hereby approves the agreement for the expenditure of Highway monies in 2024 as it adheres to the previously adopted 2024 Town Budget; and be it further

RESOLVED, that the Town Clerk forward a copy of this Resolution with a signed copy of the agreement for the expenditure of Highway monies for 2024 to the Highway/Parks Department, the Accountant I, and the Supervisor; and be it finally

RESOLVED, that a copy of the 284 Agreement will be posted on the Town website by the Confidential Secretary.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #443-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

SETTING THE 2024 TOWN OF FARMINGTON SPRING & FALL CLEANUP DATES AND TIMES

WHEREAS, the Town of Farmington holds two (2) Annual Cleanups twice a year to give Town Residents an opportunity to rid themselves of unwanted waste and various household items,

WHEREAS, the Spring Clean Up dates are:

May 2 nd	THURSDAY	8:00 AM to 6:00 PM
May 3 rd	FRIDAY	8:00 AM to 6:00 PM
May 4 th	SATURDAY	8:00 AM to 3:00 PM

WHEREAS, the Fall Clean Up dates are:

October 18th	FRIDAY	8:00 AM to 6:00 PM
October 19th	SATURDAY	8:00 AM to 3:00 PM

THEREFORE BE IT RESOLVED, that the Rules and Regulations of the Annual Cleanups, such as that only Town Residents may take part and only certain items are accepted as set by the Highway/Parks Superintendent and posted on the Town of Farmington's website, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of the Resolution to the Highway/Parks Superintendent, the Water and Sewer Superintendent, the Town Clerk (for posting) and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #444-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A FACTORY CAT MINI-HD V2.0 WALKBEHIND SCRUBBER

WHEREAS, the Highway/Parks Superintendent has budgeted for a floor cleaner in the 2024 budget, and

WHEREAS, the Factory Cat Mini-HD v-2.0 Walkbehind Scrubber will replace the current Cylindrical Walk Behind Floor Cleaner at the Highway Department, and

WHEREAS, in compliance with the current purchasing policy for the Town three (3) quotes were collected, and

WHEREAS, Prolift Factory Cat Mini-HD v2.0 Walkbehind (\$13,500), Hillyard Scrubber T500 Walkbehind (\$18,425) and Hillyard Trident T28SS Pro (\$17,200), and

WHEREAS, the breakdown will be funded through Highway – Garage A – 5132.2 (\$5,000) and Highway Machinery–DA-5130.2 (\$8,500), now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the customer acceptance to purchase the Prolift Factory Cat Mini-HD v2.0 Walkbehind at a cost not to exceed \$13,500.00, and be it further

RESOLVED, that the Town Clerk forward the originals to the Highway/Parks Department and copies of this Resolution be forwarded to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #445-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A WACKER ROLLER FROM ADMAR

WHEREAS, the Highway/Parks Superintendent has budgeted for a Wacker RD12L-90 36" Roller 1 ¼ ton in the 2024 budget, and

WHEREAS, in compliance with the current purchasing policy for the Town three (3) quotes were collected, and

WHEREAS, Admar Wacker Roller (\$18,665), Altra (\$18,999.99) and Milton Cat (\$31,887) and, now therefore be it

WHEREAS, the breakdown will be funded thru General – Sidewalk Equipment A – 5410.2 (\$9,000); Sidewalks - Equipment (SM-5410.2) \$1000, Parks Equip A-7110.2VLT (\$4,500.00) and Highway Machinery–DA-5130.2 (\$4,165), now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the customer acceptance to purchase the Wacker Roller from Admar at a cost not to exceed \$18,665.00, and be it further

RESOLVED, that the Town Clerk forward the originals to the Highway/Parks Department and copies of this Resolution be forwarded to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #446-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AWARDING LANDRY THE HVAC MAINTENANCE AGREEMENT FOR VARIOUS TOWN BUILDINGS AND AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE AGREEMENT

WHEREAS, quotes were requested from local vendors for a three (3) year service contract for HVAC Maintenance/Service of Town Hall, Court House, Highway Building, Parks Building, Mertensia Lodge, and Farmbrook Park Building, and

WHEREAS, after review, the quote from Landry for \$4,444 is lower than the quote Crosby-Brownlie, Inc. for \$9,914 and Johnson Controls was given information and didn't submit a quote, and

WHEREAS, the Highway/Parks Superintendent is asking that the Town Supervisor sign a contract with Landry Mechanical Services, now therefore be it

RESOLVED, that the Town Board authorizes the Supervisor to sign the contract with Landry Mechanical Services at a cost not to exceed \$4,444.00 for a three (3) year contract, and

BE IT FURTHER RESOLVED, that the Town Clerk is to provide the Highway/Parks Superintendent and Accountant I with a copy of this Resolution and the **ORIGINAL SIGNED AGREEMENT** to be returned to Landry Mechanical Services by the Highway Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #447-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION APPROVING THE 2024 WAGELIST

WHEREAS, the attached 2024 Farmington Town Employee Salary List reflects wages of all employees and has been reviewed by the Supervisor, Accountant I and the Town Board; now therefore be it

RESOLVED, that the Town Board approves the 2024 Salary List; and be it further

RESOLVED, that the Town Clerk forward a copy of this resolution and the salary list to the Accountant I and the Supervisor's Secretary.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

EMPLOYEE	HIRE DATE	TITLE	2023 RATE	INCREASE	2024 RATE	SALARY	
PARKS DEPT.							
Daniel Ronk	4/17/1996	MEO Light	\$ 26.66	4.00%	\$ 27.73	\$ 57,670.91	
Jeff Ransco	11/26/2001	MEO Light	\$ 26.66	4.00%	\$ 27.73	\$ 57,670.91	Per Payperiod
Trevor Wendt	8/28/2017	MEO Light	\$ 24.11	7.84%	\$ 26.00	\$ 54,080.00	
Brent Bardun	9/29/2014	MEO, Light	\$ 26.16	4.00%	\$ 27.21	\$ 56,589.31	
Jeremy Hammond	9/26/2022	Laborer	\$ 18.60	6.13%	\$ 19.74	\$ 41,059.20	
Tim Bauer	5/16/2022	Laborer	\$ 19.60	7.14%	\$ 21.00	\$ 43,680.00	
Joshua LaPlant	7/5/2022	Laborer	\$ 18.60	6.13%	\$ 19.74	\$ 42,099.20	
PR Accrual						\$ 1,400.00	
Grade Increases				5000.00		\$ 5,000.00	
HW Mechanic Hours						\$ 2,808.00	
		Total Point 1 lines				\$ 362,697.54	\$ 13,949.91
		A7110.1 & A1620.1					
Seasonal	(1)	Seasonal-MEO Light	\$ 17.00	\$ -	\$ 17.50	\$ 9,100.00	13 WEEKS
		A7110.11					
Entitlements							
Jeff Ransco	5/1/2004	Working Supervisor	\$ 3,100.00		\$ 4,000.00	\$ 4,000.00	Pd Qrtly
HW SUP	9/13/1995	Oversees Parks Dept.	\$ 15,500.00		\$ 16,012.00	\$ 16,012.00	\$5,003.00
		A7110.13				\$ 20,012.00	
Paul Crandall	5/3/2004	Public Safety	\$ 550.00		\$ 550.00	\$ 550.00	
Paul Crandall	5/3/2004	MEO Light	\$ 26.97	4.00%	\$ 28.05	\$ 58,341.50	
		A3989.1 (Safety)				\$ 14,585.38	\$ 15,135.38
		SD8540.1 (Drainage)				\$ 43,756.13	\$ 43,756.13
BUILDING DEPT.							
Sarah Mitchell	10/12/2010	Sec't to Plan/Zoning Dept	\$ 21.84	5.00%	\$ 22.93	\$ 47,698.56	
John Robortella	10/3/2012	Clerk of the Boards	\$ 16.83	3.98%	\$ 17.50	\$ 17,500.00	
Mary Richter	10/1/1999	Clerk of the Boards	\$ 14.54	3.16%	\$ 15.00	\$ 1,500.00	
Carol Marvel	6/1/2022	Receptionist	\$ 18.18	6.00%	\$ 19.27	\$ 40,083.26	
Dan Delpriore	3/7/2016	Code Enforcement Off	\$ 70,032.88	7.09%	\$ 74,967.12	\$ 75,000.00	
Cadin Lloyd	9/5/2023	Code Enforcement Off	\$ 23.00		\$ 23.00	\$ 44,460.00	10% to SD
August Gordner	5/13/2019	Code Enforcement Off	\$ 29.00	4.31%	\$ 30.25	\$ 62,920.00	
		Zoning Inspector	\$ 23.00		\$ 23.00	\$ 48,880.00	
John Hartgather	7/13/2020	Part Time Code	\$ 22.44	2.50%	\$ 23.00	\$ 23,920.00	
HW mechanic hours						\$ 2,808.00	
Construction Insp hours						\$ 18,918.00	
PR Accrual						\$ 1,000.00	
Grade Increases						\$ 5,000.00	
		Total Point 1 line A3620.1				\$ 389,687.82	Per Payperiod
		10% to drainage	5408			\$	\$ 14,987.99
August Gordner	A3620.13	Deputy Dept Head	\$ 3,000.00		\$ 3,000.00	\$	\$ 3,000.00
JUSTICE							
Morris Lew	1/1/2003	Town Justice	\$ 25,867.74	5.00%	\$ 27,161.13	\$ 27,161.13	
Nathan Thomas		Town Justice	\$ 25,867.74	5.00%	\$ 27,161.13	\$ 27,161.13	
Tracey Curry	12/19/2011	Deputy Court Clerk	\$ 21.43	5.00%	\$ 22.50	\$ 46,803.12	
Daniel Wasson	7/5/2022	Deputy Court Clerk	\$ 18.50	5.00%	\$ 19.43	\$ 40,404.00	
Dalton	5/25/2021	Bailiff PT-100 hrs/yr	\$ 23.16	2.00%	\$ 23.62	\$ 2,362.32	
PR Accrual						\$ 400.00	
		Total Point 1 line				\$ 144,291.69	Per Payperiod
		A1110.1				\$	\$ 5,549.68
Michelle Finley (8/5/1996	1/1/2010	Town Clerk/Rec. of Taxes	\$ 67,216.62	6.00%	\$ 71,249.62	\$ 71,249.62	
Christina Murphy	2/16/2022	Deputy Town Clerk	\$ 18.70	7.00%	\$ 20.01	\$ 41,618.72	
Sarah Cerniglia	2/3/2020	Deputy Town Clerk	\$ 19.72	7.00%	\$ 21.10	\$ 43,888.83	
Pr Accrual						\$ 400.00	
		Total Point 1 line				\$ 157,157.17	Per Payperiod
		A1410.1				\$	\$ 6,044.51
Christina Murphy		Records Management				\$ 750.00	
Sarah Cerniglia		Records Management				\$ 750.00	
		A1460.1				\$ 1,500.00	\$250 per quarter

EMPLOYEE		TITLE	2023 RATE		INCREASE	2024 RATE		PROPOSED SALARY
SUPERVISOR'S								
Marcy Daniels	4/1/2013	Confidential Secretary	\$ 23.00	6.00%	\$ 1.38	\$ 24.38	\$ 24.38	\$ 50,710.40
Jeannine Marciano	5/19/2014	Accountant I	\$ 31.63	7.00%	\$ 2.21	\$ 33.84	\$ 33.84	\$ 70,395.73
Supervisor	1/1/2008	Supervisor	\$ 60,000.00	8.00%	\$ 4,800.00	\$ 64,800.00	\$ 64,800.00	\$ 64,800.00
Part Time Clerk	5/13/2019	Part Time Clerk	\$ 16.15	2.00%	\$ 0.32	\$ 16.47	\$ 16.47	\$ 8,565.96
Grade Increases								\$ 1,500.00
Accrual								\$ 400.00
		Total Point 1 line						\$ 195,972.09
		A1220.1						\$ 195,972.09
Supervisor	1/1/2008	Budget Officer	\$11,800.00	5.00%	\$ 590.00	\$ 12,390		\$12,390
		A1340.1						\$12,390.00
								Per Payperiod
								\$8,013.93
ASSESSORS								
Donna LaPlant	4/25/2022	Assessor	\$ 80,000.00	4.00%	\$ 3,200.00	\$ 83,200.00		\$ 83,200.00
		Assessor Aide			\$ -	\$ 19.00		\$ 40,040.00
Accrual								\$ 200.00
		Total Point 1 line						\$ 123,440.00
		A1355.1						Per Payperiod
					\$ -			\$ 4,747.69
TOWN BOARD								
Ronald Herendeen		Town Board Member	\$ 6,026.00	5.00%	\$ 301.30	\$ 6,327.30		\$ 6,327.30
Michael Casale	1/1/2006	Town Board Member	\$ 6,026.00	5.00%	\$ 301.30	\$ 6,327.30		\$ 6,327.30
Steven Holtz	1/1/2010	Town Board Member	\$ 6,026.00	5.00%	\$ 301.30	\$ 6,327.30		\$ 6,327.30
Nate Bowerman	1/1/2016	Town Board Member	\$ 6,026.00	5.00%	\$ 301.30	\$ 6,327.30		\$ 6,327.30
								\$ 25,309.20
Deputy Supervisor						\$ 1,000.00		\$ 26,309.20

			2023 RATE		INCREASE	2024 RATE		PROPOSED SALARY
WATER & SEWER								
Robin MacDonald	1/30/2012	Working Supervisor	\$ 31.43	4.00%	\$ 1.26	\$ 32.69		\$ 67,989.38
Joshua Fagner	5/11/2004	Working Supervisor	\$ 31.43	4.00%	\$ 1.26	\$ 32.69		\$ 67,989.38
Aaron Smith	11/21/2022	WW Maint. Asst.	\$ 22.55		\$ 0.56	\$ 23.11		\$ 48,068.80
Cameron Knorr	4/19/2021	WW Maint. Asst.	\$ 24.09		\$ 0.60	\$ 24.69		\$ 51,355.20
Tom Parker	5/19/1998	WW Maint. Asst.	\$ 28.13		\$ 0.70	\$ 28.83		\$ 59,966.40
Michael Abraham Jr.	1/2/2007	WWTP-3	\$ 29.00		\$ 0.50	\$ 29.50		\$ 61,360.00
		WW Maint. Asst.	\$ 22.55		\$ 0.56	\$ 23.11		\$ 48,068.80
Justin Dorchester	9/13/2021	WW Maint. Asst.	\$ 24.09		\$ 0.60	\$ 24.69		\$ 51,355.20
		Chief Operator	\$ 31.00		\$ -	\$ 31.00		\$ 32,240.00
Matthew Thompson	3/1/2016	WWTP-2	\$ 29.00		\$ 0.50	\$ 29.50		\$ 61,880.00
Kenneth Parrott	3/1/2021	WWTP Trainee	\$ 26.00		\$ 1.00	\$ 27.00		\$ 56,160.00
Nathan Gilligan	7/24/2023	WWMA	\$ 22.00		\$ 0.55	\$ 22.55		\$ 46,904.00
Jacob Spence	8/22/2022	WWMA	\$ 23.01		\$ 0.53	\$ 23.54		\$ 48,963.20
Christopher Vanorden	1/10/2022	WWMA	\$ 23.01		\$ 0.53	\$ 23.54		\$ 48,963.20
Scott Karge	1/10/2022	WWMA	\$ 23.01		\$ 0.53	\$ 23.54		\$ 48,963.20
Edward Hinman	2/4/2014	MEO-Part time	\$ 23.58		\$ -	\$ 23.58		\$ 24,523.20
Nathan Conti	5/15/2023	Laborer	\$ 18.00		\$ 0.45	\$ 18.45		\$ 38,854.40
Merrick Badger	1/2/2023	Laborer	\$ 18.50		\$ 0.46	\$ 18.96		\$ 39,436.80
		Laborer	\$ 18.00		\$ 0.45	\$ 18.45		\$ 38,376.00
Seasonal (2)		Laborer	\$ 17.00		\$ 0.50	\$ 17.50		\$ 26,600.00
Grade Increases								\$ 20,200.00
		SS8120.1, SS8130.1, SW18340.1						\$ 988,217.15
QUARTERLY ENTITLEMENTS-W & S								
Joshua Fagner	5/11/2004	Team Leader	\$ 1,250.00			\$ 1,250.00		
Cameron Knorr	4/19/2021	Team Leader	\$ 1,250.00			\$ 1,250.00		\$ 2,500.00
SS8120.13,SS8130.13, SW1-8340.13								
Sheryl Smith	12/30/2013	Finance Clerk II	\$ 20.89	4.00%	\$ 0.84	\$ 21.73		\$ 45,189.25
Jennifer Gooddell	5/16/2016	Acct Clerk Typist	\$ 20.89	4.00%	\$ 0.84	\$ 21.73		\$ 45,189.25
Part Time Clerk		Part Time Clerk	\$ 16.15	2.00%	\$ 0.32	\$ 16.47		\$ 8,565.96
Supervisor		Budget Officer/Spec. Dist	\$ 6,033.63	4.00%	\$ 241.35	\$ 6,274.98		\$ 6,274.98
David Conti	7/22/2022	W/S Superintendent	\$ 97,850.00	4.00%	\$ 3,914.00	\$ 101,764.00		\$ 101,764.00
Construction Insp								70000
HW mechanic hours								\$ 5,616.00
Grade Increases								
SS8110.1, SW1-8310.1								
								\$ 283,199.43
								\$ 1,273,916.58
TOTAL PAYROLL								

FURTHER RESOLVED, that the Town Clerk provide a copy of this resolution to Edward Hemminger and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

Resolution No. 12 (shown on the draft resolutions posted on December 8, 2023) was pertaining to the Whitestone Incentive Zoning Project which was pulled due to the Board needing more information and some clarification. They will be setting up a workshop after the first of the year. Betsy Brugg from Woods, Oviatt, Gilman, who presents the applicant, stated that they were before the Planning Board a couple of months ago working on the review process for the incentive zoning and they have made some changes and she understands that the Board needs more time to review this. She added that they have added an additional amenity (\$100,000 towards the Beaver Creek Sanitary Sewer Capital Improvement Project), an additional commercial parcel along Route 332, to be developed and have provided a phasing plan to break up the number of townhouses and commercial sites. She stated that they still need to update their plans to reflect the changes to this point or they can wait until after the workshop. Supervisor Ingalsbe asked that the Board kick around a couple of dates, Tuesday seems to work out better them to meet, and to work with Mr. Brand on setting it up.

RESOLUTION #449-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A TRAILER FOR HIGHWAY DEPARTMENT

WHEREAS, the Highway/Parks Superintendent has money in the 2024 budget for a trailer for the Highway Department, and

WHEREAS, three quotes were acquired from Roy Teitsworth, Inc. (\$4,522.50), Davis Trailer World, LLC (\$5,795.00) and Jim’s Trailer World, Inc. (\$4,516), and

WHEREAS, the Trailer from Roy Teitsworth, has a higher G.A.W.R of 7,000, and

WHEREAS, the cost of \$4,522.50 should be allocated from SM-5410.2 – (Sidewalks– Equipment) \$2,261.25 and SD-8540.2 – (Storm Drainage Equipment) \$2,261.25, now therefore be it

RESOLVED, that the Town Board authorizes the Highway Superintendent to purchase the 83” Tandem Axle Channel Utility Trailer from Roy Teitsworth at a cost not to exceed \$4,522.50, and be it further

RESOLVED, that the Town Clerk forward the resolution to the Highway/Parks Department and copies of this Resolution be forwarded to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #450-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION TO PURCHASE 1 NEW AND UNUSED SANDER CONTROL

WHEREAS, the Acting Water and Sewer Superintendent has identified the need to purchase a Rexroth sander control CS-620 electric sander control, includes valve, controller, cables, and installation for new truck # 30, and

WHEREAS, the Acting Water and Sewer Superintendent has received 1 quote from Tenco Industries INC at a cost of \$5,541.00; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Acting Water and Sewer Superintendent to purchase said Sander Control for a cost not to exceed \$5,541.00 split between 2023 account codes SW1-8340.2 & SS8130.2 with the following budget amendment:

SS599	Appropriated Fund Balance	\$2,500.00	
SS8130.2	Equipment		\$2,500.00
SW1-599	Appropriated Fund Balance	\$2,500.00	
SW1-8340.2	Equipment		\$2,500.00

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent, and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, Casale, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #451-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

Abstract 23 – 2023

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

ABSTRACT NUMBER		23	
DATE OF BOARD MEETING		12/12/2023	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	57,901.60	2338-2340,2342-2348,2350-2379, 2395-2396
DA	HIGHWAY FUND	48,968.76	2338,2351,2354,2358-2360,2375-2378,2380-2394
HK	SIDEWALK CAP PROJ	17,150.44	2349
SD	STORM DRAINAGE	133.85	2328

SS	SEWER DISTRICT	51,682.90	2307-2329,2341,2351,2353,2364, 2375-2376,2379
SW1	WATER DISTRICT	49,977.18	2307,2311-2313,2316,2317,2319, 2321,2322-2325,2328-2337,2351, 2353,2364,2375,2376,2379
TA200	PAYROLL DEDUCTIONS	20.88	2374
	TOTAL ABSTRACT	\$ 225,835.61	

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

TRAINING UNDER \$100: None.

DISCUSSION: None.

WAIVER OF THE RULE: No Objection

RESOLUTION #452-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

CONFIRMING RESOLUTION TO PURCHASE 1 LADDER RACK MODIFICATION

WHEREAS, the Acting Water and Sewer Superintendent has identified the need to purchase the ladder modification from Castle Harvester, 3165 Seneca Castle Rd, Seneca Castle, New York 14547; and

WHEREAS, the Acting Water and Sewer Superintendent has received an invoice for said work in the amount of \$3,401.38; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Water and Sewer Superintendent to pay said invoice for a cost not to exceed \$3,401.38 split between 2023 account codes SW1-8340.4 & SS8130.4; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent and the Accountant.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #453-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION TO PURCHASE 26 MANHOLE RISERS OF VARIOUS SIZES FROM KISTNER CONCRETE PRODUCTS INC

WHEREAS, the Acting Water and Sewer Superintendent has identified the need to purchase 26 Manhole Risers in various sizes to repair 26 manholes; and

WHEREAS, the Acting Water and Sewer Superintendent has received an invoice for said work in the amount of \$9,773.30; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Acting Water and Sewer Superintendent to pay said invoice for a cost not to exceed \$9,773.30 from 2023 account code SS8120.49 and SS8120.49V; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #454-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION TO PURCHASE THREE (3) NEW AND UNUSED BELTS FOR THE BELT PRESS AT FARMINGTON'S SEWER TREATMENT PLANT

WHEREAS, the Acting Water and Sewer Superintendent has identified the need to replace said belts; and

WHEREAS, the Acting Water and Sewer Superintendent has received two (2) quotes for said belts with the lower quote being from Charter Machine Company with a total of 6,629.60 not including freight; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said Belts at a cost not to exceed \$7,000.00 to be paid out of 2023 account code SS8130.4; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

RESOLUTION #455-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION TO PURCHASE ONE (1) NEW AND UNUSED GORMAN-RUPP SUBMERSIBLE PUMP

WHEREAS, the Acting Water and Sewer Superintendent has identified the need to replace the existing Submersible Pump at PS-24; and

WHEREAS, the Acting Water and Sewer Superintendent has received 1 quote from Siewert Equipment at a total cost of \$10,719.00; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Acting Water and Sewer Superintendent to purchase said Submersible Pump at a cost not to exceed \$10,719.00 to be paid out of 2023 account code SS8120.2; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Casale, and Bowerman), the Resolution was **CARRIED**.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:35 p.m., seconded by **Councilman Bowerman**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk