

TOWN OF FARMINGTON

TOWN BOARD AGENDA

April 22, 2025 at 7:00 p.m.

The Town Board will be in attendance at the Town Hall or

**Join us online at <https://zoom.us/j/95624139706?pwd=eFNuK3ZDS09ia1ZxN2t2R09McjkxZz09> or
call in at +1-646-558-8656 Conference ID: 956-2413-9706 Passcode: 744662**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

A Local Law creating Chapter 115, Short-term Residential Rentals Regulations

APPROVAL OF MINUTES:

Town Board April 8th, 2025

PRIVILEGE OF THE FLOOR:

PUBLIC CONCERNS:

REPORTS OF STANDING COMMITTEES:

Public Works
Town Operations

REPORTS OF TOWN OFFICIALS:

Supervisor
Highway/Parks
Town Clerk
Water & Sewer
Building/Zoning
Planning Board
Director of Planning & Development
Town Engineer
Historian
Recreation
Agricultural Advisory Committee

COMMUNICATIONS:

1. Certification of School Tax Relief (STAR) Exemptions for the 2025-2026 School Levy.
2. Letter to Lisa DeSantis, authorizing representative of Western Surety Company, from the Town Supervisor. Re: Expiring Maintenance Bond, Auburn Meadows Subdivision, Section 7N & 8N – 104 Contractors, Inc.
3. Letter to the Assessor from NYS Department of Taxation and Finance Office of Real Property Tax Services. Re: Equalization rates for the 2025 assessment roll.
4. Letter to the Town Supervisor from Shawna Hicks of the NYS DOT. Re: Use and Occupancy Permit #41328 – Property location: Southwest corner of Route 332 and Route 96.
5. Letter to the Town Supervisor from the NYS Education Department Grants Finance. Re: Federal and State Grant Quarterly Status Report.
6. Invoice from Auctions International. Re: 2016 International 7600 WorkStar Vactor Truck.
7. Memo to all Town Employees from the Town Supervisor. Re: Vehicle Usage.

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8. Certificate of Liability Insurance from: Alternative Carbon Energy Systems, Inc.; Roadtek, LLC; R-J Taylor General Contractors; Green Renewable, LLC; LG Evans Construction, Inc.; Crown Castle, Inc.; Cicero & Cicero Enterprises, Inc.
9. Certificate of NYS Worker's Compensation Insurance Coverage from: Alternative Carbon Energy Systems, Inc.; Roadtek, LLC.
10. Notice of Cancellation of Worker's Compensation Insurance Coverage from: JCM Rentals, LLC.

REPORTS & MINUTES:

1. Town Operations Report – April 8, 2025
2. Sales by Neighborhood – July 2022 through July 2024
3. Monthly Report – Judge Thomas – March 2025
4. Monthly Report – Farmington Volunteer Fire Association, Inc. – March 2025
5. Planning Board Meeting Minutes – April 2, 2025
6. Public Works Agenda – Highway/Parks – April 22, 2025
7. Public Works Agenda – W&S – April 22, 2025
8. Public Works Agenda – Building Department – April 22, 2025
9. Farmington Senior Citizens Meeting Minutes – April 7, 2025
10. Town Operations Report to Town Board – April 22, 2025
11. Supervisor Comments – April 22, 2025

RESOLUTIONS:

1. Resolution of Proclamation of the 56th Anniversary of Municipal Clerks Week as May 4 – 10, 2025.
2. Resolution authorizing Tim Ford to attend the 2025 Annual Highway School at a cost not to exceed \$1,000.00.
3. Resolution declaring miscellaneous equipment from various offices as surplus so it may be disposed of and/or discarded.
4. Resolution authorizing successful completion of probationary period for Carolyn Keller with a wage increase of \$1.00 per hour effective PR#9 (April 13, 2025).
5. Resolution authorizing successful completion of probationary period for Lexi Martin with a wage increase of \$1.00 per hour effective PR#9 (April 13, 2025).
6. Resolution authorizing the Town Supervisor to sign a Lease Agreement between the Town of Farmington and Aaron Bissell for 1240 McMahon Road property.
7. Resolution authorizing a budget amendment in the General Fund debiting Contingent (A1990.4) and crediting Town Justice Personnel OT (A1110.12) in the total amount of \$800.00.
8. Resolution authorizing a budget amendment in the General and Lighting Funds debiting Insurance Recovery (SL1-2680) and crediting Auburn Meadows Debt (SL1-8182.525) in the total amount of \$1,234.80 and debiting Installment Purchase Debt (A9785.6) and crediting Installment Purchase Debt Interest (A9785.7) and Appropriated Fund Balance (A599) in the total amount of \$571,911.00.

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9. Resolution classifying the 2025-2035 Town of Farmington Parks and Recreation Master Plan Update Project as a Type I Action, under the provisions of the State Environmental Quality Review Act (SEQRA); declaring intent to be designated lead agency; authorizing a Coordinated Review under SEQRA; accepting the Full Environmental Assessment Form (FEAF) Part 1, prepared by the Town Engineers; and accepting the Project Steering Committee's Draft Master Plan Report for said Project.
10. Resolution establishing a Letter of Credit for Grading Permit for Loomis Road Park Subdivision Tract, located along the north side of Loomis Road, east of the intersection with Plastermill Road and south of Interstate Route I-90 (New York State Thruway). The Action involves site grading for the construction of 47,680 square feet of office and maintenance building and related site improvements.
11. Resolution authorizing approval of a Local Law, entitled "Local Law No. 3 of 2025, amendments to Articles I, II, IV and V, Chapter 126 of the Farmington Town Code, Individual On-Site Wastewater Treatment System".
12. Resolution authorizing approval of a Local Law, entitled "Local Law No. 4 of 2025, establishing a new chapter to the Farmington Town Code to be entitled "Chapter 103 Park-and-Ride Lot Regulations"
13. Resolution authorizing successful completion of probationary period for Karen Freeland with a wage increase of \$.50 per hour effective PR#10 (April 27, 2025).
14. Confirming Resolution to declare surplus equipment be disposed of at auction.
15. Resolution authorizing the Town Supervisor to sign Intermunicipal Agreement regarding code enforcement officer shared services with the Town of Canandaigua.
16. Resolution of Sympathy for the Smith Family.
17. Resolution authorizing the hiring of a Court Clerk at a rate of \$22.00 per hour effective May 5, 2025.
18. Resolution authorizing the purchase of office furniture for the Building Department from Workplace Interiors via JSI (NYS Contract #PC70219) at a cost not to exceed \$4,040.36

19. Abstract 8

DATE OF BOARD MEETING		4/22/2025	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	110,328.22	636-644,647-663,665-684,691,698,749,751-753
DA	HIGHWAY FUND	56,634.94	685-697, 700-705,749-751
HT	TOWN HALL CAP PROJ	4,402.39	659
HW	WATER TANK REPAIR	21,597.19	664
SD	STORM DRAINAGE	6,551.46	699,750,751
SF	FIRE PROTECTION DISTRICT	263,710.33	646
SL1	LIGHTING DISTRICT	2,056.77	640,671
SS	SEWER DISTRICT	83,623.81	647,669,679,681,706-736,749-752
SW1	WATER DISTRICT	502,407.12	647,669,679,681, 706-708,714-716,720,722,726, 726,728,729,734, 735,737-752
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	9,187.81	645,677,749,751
	TOTAL ABSTRACT	\$ 1,060,500.04	

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TRAINING AT OR UNDER \$100:

1. Dan Delpriore to attend the 28th Annual Environmental Seminar at the RIT Inn & Conference Center on April 23, 2025 at a cost not to exceed \$75.00.
2. Shane Quance and Asa Hoffman to attend the 2025 R8 Electrical Hazard Awareness Workshop at the Italian American Community Center on May 1, 2025 at a cost not to exceed \$85.00 per person.

DISCUSSION:

WAIVER OF THE RULE:

EXECUTIVE SESSION: To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.